

# HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 109

## Minutes of Special Meeting of Board of Directors

May 29, 2024

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 109 (the "District") met in special session at 5302 Old Lodge Drive, Houston, Harris County, on May 29, 2024, in accordance with the duly posted notice for such meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Allen Schreiber	President
Victor Robson	Vice President
William Lakin	Secretary
W. Kemp Culbreth, III	Assistant Secretary
Warren Carroll	Assistant Secretary

and all of said persons were present, except Director Warren Carroll, thus constituting a quorum.

Also present at the meeting were Ashlie Whitemore of Wheeler & Associates, the District's Tax Assessor-Collector, and Debra Loggins of L & S District Services, LLC, the District's Bookkeeper.

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

### PUBLIC COMMENTS

The Board deferred action regarding comments from the public after noting that no members of the public were present.

### MINUTES

As the first item of business, the Board considered approval of the minutes of its meeting held on April 22, 2024. After review and discussion of the minutes, it was moved by Director Lakin, seconded by Director Culbreth, and unanimously carried that the minutes be approved.

### BOOKKEEPER'S REPORT

Mrs. Loggins presented to and reviewed with the Board the current Bookkeeper's report, a copy of which is attached hereto as EXHIBIT A, including the checks presented for payment. After discussion, it was moved by Director Culbreth to approve said report and that the checks identified therein be approved for payment with the exception of check no. 12945 which was voided. Director Lakin seconded the motion, which unanimously carried.

## TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Whittemore presented to and reviewed with the Board the Tax Assessor/Collector's report for the month of April 2024, including the checks presented for payment, a copy of such report being attached hereto as EXHIBIT B. After discussion on the matter, Director Lakin moved that the Tax Assessor/Collector's report be approved and that the checks identified in the report be approved for payment. Director Carroll seconded said motion, which unanimously carried.

## APPROVAL OF UNCLAIMED PROPERTY REPORT AS OF MARCH 1, 2024 AND AUTHORIZE BOOKKEEPER TO FILE REPORT WITH STATE COMPTROLLER PRIOR TO JULY 1, 2024.

The Board next reviewed the unclaimed property report presented by Mrs. Loggins. After discussion on the matter, Director Lakin moved that the Unclaimed Property Report be approved, subject to review by SPH, and that the bookkeeper be authorized to file said Report with the State Comptroller prior to July 1, 2024. Director Culbreth seconded said motion, which unanimously carried.

## MATTERS FOR POSSIBLE PLACEMENT ON FUTURE AGENDAS

Other than as discussed earlier in the meeting and reflected above, there were no additional agenda items requested.

## ADJOURNMENT

There being no other business to come before the Board, upon motion by Director Schreiber, which was seconded by Director Lakin, and unanimously carried, the meeting was adjourned.

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Secretary  
Board of Directors

EXHIBITS

May 29, 2024

EXHIBIT A: Bookkeeper's Report

EXHIBIT B: Tax Assessor's Report

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