

# HARRIS COUNTY WATER CONTROL AND IMPROVEMENT DISTRICT NO. 109

## Minutes of Meeting of Board of Directors

June 26, 2023

The Board of Directors (the "Board") of Harris County Water Control and Improvement District No. 109 (the "District") met in regular session at 5302 Old Lodge Drive, Houston, Harris County, on June 26, 2023, in accordance with the duly posted notice for such meeting, and the roll was called of the duly constituted officers and members of the Board, as follows:

Warren Carroll	President
Victor Robson	Vice President
Allen Schreiber	Secretary
William Lakin	Assistant Secretary
W. Kemp Culbreth, III	Assistant Secretary

and all of said persons were present, thus constituting a quorum.

Also present at the meeting were Rene Anadel of Wheeler & Associates, the District's Tax Assessor-Collector; Eric Lai of Schwartz, Page & Harding, L.L.P., the District's Attorney; Debra Loggins of L & S District Services, LLC, the District's Bookkeeper.

The President called the meeting to order and declared it open for such business as might regularly come before the Board.

### PUBLIC COMMENTS

The Board deferred action regarding comments from the public after noting that no members of the public were present.

### MINUTES

As the first item of business, the Board considered approval of the minutes of its meeting held on May 22, 2023. After review and discussion of the minutes, it was moved by Director Lakin, seconded by Director Culbreth, and unanimously carried that the minutes be approved.

### BOOKKEEPER'S REPORT

Mrs. Loggins presented to and reviewed with the Board the current Bookkeeper's report, a copy of which is attached hereto as EXHIBIT A, including the checks presented for payment. After discussion, it was moved by Director Schreiber to approve said report and that the checks identified therein be approved for payment. Director Lakin seconded the motion, which unanimously carried.

TAX ASSESSOR/COLLECTOR'S REPORT

Ms. Andel presented to and reviewed with the Board the Tax Assessor/Collector's report for the month of May, 2023, including the checks presented for payment, a copy of such report being attached hereto as EXHIBIT B. After discussion on the matter, Director Robson moved that the Tax Assessor/Collector's report be approved and that the checks identified in the report be approved for payment. Director Culbreth seconded said motion, which unanimously carried.

DISCUSSION REGARDING OVERSIGHT OF DISTRICT PROJECTS

Mr. Lai discussed with the Board the various procedures available for the Board to exert additional oversight over District projects. Mr. Lai further explained that a substantial audit of all of the District's projects could be unduly burdensome. However, the District's Operator and Engineer were willing and able to provide additional information to the Board at its request. The Board also noted the significance of having little to no interruptions of service due to operational issues in the past. After discussion, the Board concurred that no further action was necessary at this time.

MATTERS FOR POSSIBLE PLACEMENT ON FUTURE AGENDAS

Other than as discussed earlier in the meeting and reflected above, there were no additional agenda items requested.

ADJOURNMENT

There being no other business to come before the Board, upon motion by Director Schreiber, which was seconded by Director Lakin, and unanimously carried, the meeting was adjourned.

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Secretary  
Board of Directors

EXHIBITS

June 26, 2023

EXHIBIT A: Bookkeeper's Report

EXHIBIT B: Tax Assessor-Collector's Report

DRAFT