

MINUTES  
CINCO MUNICIPAL UTILITY DISTRICT NO. 3

June 20, 2024

The Board of Directors (the "Board") of Cinco Municipal Utility District No. 3 (the "District") met in regular session, open to the public, on the 20th day of June, 2024, at the offices of Inframark Water & Infrastructure Services, 2002 West Grand Parkway North, Suite 100, Katy, Texas, outside the boundaries of the District, and the roll was called of the members of the Board:

Linda Larvin	President
Christina Och	Vice President
Kent Fahey	Secretary
Mark Canady	Assistant Secretary
Douglas Schroeder	Assistant Vice President

and all of the above were present, thus constituting a quorum.

Also attending the meeting were Angela Riley of District Data Services, Inc.; Ashlie Whittemore of Wheeler & Associates, Inc.; Dorothy Lavine of Inframark Water & Infrastructure Services; and Greer Pagan and Kathryn Blanton of Allen Boone Humphries Robinson LLP.

COMMENTS FROM THE PUBLIC AND FUTURE AGENDA ITEMS

There were no public comments.

APPROVE MINUTES

The Board considered approving the minutes of the May 16, 2024, regular meeting. Following review and discussion, Director Schroeder moved that the minutes be approved, as submitted. Director Fahey seconded the motion, which passed unanimously.

DISCUSS SIDEWALK IMPROVEMENTS ON MASON ROAD

There was no discussion on this agenda item.

GARBAGE AND RECYCLING MATTERS

There was no discussion on this agenda item.

## FINANCIAL AND BOOKKEEPING MATTERS

Ms. Riley presented and reviewed the bookkeeper's report and payment of the bills, a copy of which is attached. Following review and discussion, Director Fahey moved to approve the bookkeeper's report and payment of the bills. Director Schroeder seconded the motion, which passed unanimously.

## ASSOCIATION OF WATER BOARD DIRECTORS ("AWBD") SUMMER CONFERENCE, REIMBURSEMENT OF ELIGIBLE EXPENSES, AND ATTENDANCE AT WINTER CONFERENCE

The Board discussed the AWBD summer conference and considered authorizing attendance at the winter conference. After discussion, Director Fahey moved to approve reimbursement of all eligible expenses for Directors who attended the summer conference, which the District's bookkeeper confirmed are in compliance with the District's Travel Reimbursement Guidelines, and to authorize attendance of any interested Directors at the winter conference. Director Schroeder seconded the motion, which passed unanimously.

## TAX ASSESSMENT AND COLLECTIONS MATTERS

Ms. Whittemore presented and reviewed the tax assessor/collector's report and delinquent tax roll with the Board, copies of which are attached. Following review and discussion, Director Schroeder moved to approve the tax assessor/collector's report including payment of the tax bills. Director Fahey seconded the motion, which passed unanimously.

## AUTHORIZE DELINQUENT TAX ATTORNEY TO PROCEED WITH COLLECTION OF DELINQUENT TAXES

Mr. Pagan stated the Board may authorize the delinquent tax attorney to begin collection of the District's 2023 delinquent taxes as of July 1, 2024. Following review and discussion, Director Schroeder moved to authorize the delinquent tax attorney to begin collection of the 2023 delinquent taxes as of July 1, 2024. Director Fahey seconded the motion, which passed unanimously.

## OPERATION OF DISTRICT FACILITIES/TERMINATION OF SERVICE

Ms. Lavine presented and reviewed the operator's report, a copy of which is attached. She discussed operation, maintenance, and repairs of District facilities. She stated that the water accountability for the previous month was 101%.

Ms. Lavine reviewed the North Fort Bend Water Authority 2024 Water Conservation Program initiatives.

Ms. Lavine presented a list of delinquent customers and reported the residents on the termination list were delinquent in payment of their water and sewer bills and were given written notification, in accordance with the District's Rate Order, prior to the meeting of the opportunity to appear before the Board of Directors to explain, contest, or correct their bills and to show why utility services should not be terminated for reason of non-payment.

Following review and discussion, Director Schroeder moved to (1) approve the operator's report; (2) authorize termination of delinquent accounts in accordance with the District's Rate Order; and (3) direct that the delinquent customer list be filed appropriately and retained in the District's official records. Director Fahey seconded the motion, which passed unanimously.

ENGINEERING MATTERS

There was no discussion on this agenda item.

DISTRICT WEBSITE MATTERS

There was no discussion on this agenda item.

NORTH FORT BEND WATER AUTHORITY MATTERS

There was no discussion on this agenda item.

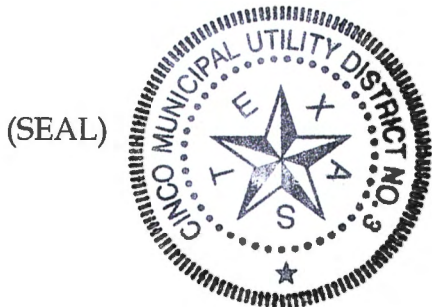
CINCO MUNICIPAL UTILITY DISTRICT NO. 1 MATTERS

There was no discussion on this agenda item.

WILLOW FORK DRAINAGE DISTRICT MATTERS

There was no discussion on this agenda item.

There being no further business to come before the Board, the meeting was adjourned.



*Asst.* \_\_\_\_\_  
Secretary, Board of Directors

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