

## NOTICE OF MEETING

### FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 116

The Board of Directors of Fort Bend County Municipal Utility District No. 116 will hold a regular meeting on Tuesday, May 7, 2024, at 12:00 p.m., at the offices of Allen Boone Humphries Robinson LLP, 3200 Southwest Freeway, Suite 2400, Trinity Room, Houston, Texas\*, to discuss and, if appropriate, act upon the following items:

1. Comments from the public.
2. CONSENT AGENDA: The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member so requests, in which event the item will be removed and placed on the Non-Consent Agenda.
  - a. Approve minutes.
  - b. Development in the District.
  - c. Financial and bookkeeping matters, including payment of the bills and review of investments.
  - d. Tax assessment and collection matters, including delinquent tax collections, installment agreements, and payment of tax bills.
  - e. Operations report from City of Richmond for regional wastewater treatment plant.
  - f. TCEQ Phase II Small MS4 General Permit, including status of compliance, necessary training, and public comment.
  - g. Coordination with homeowner associations regarding District business, including approve maintenance agreements.
  - h. Reports from Directors and consultants on District matters.
3. NON-CONSENT AGENDA
  - a. Items removed from Consent Agenda.
  - b. 2024 Directors Election, including:
    - i. approve and distribute Certificates of Election; and
    - ii. approve Directors' Sworn Statements, Bonds and Oath of Office.
  - c. Reorganize Board and elect officers.
  - d. Authorize filing of District Registration Form with Texas Commission on Environmental Quality.
  - e. Open Meetings Act and Public Information Act Training Requirements.
  - f. Conflict of interest disclosure required under Chapter 176 of the Texas Local Government Code, including review of disclosure forms adopted by the Texas Ethics Commission and List of Local Government Officers.
  - g. Garbage collection and recycling services.

- h. Additional financial and bookkeeping matters, including Travel Reimbursement Guidelines and Director Expenses for the Association of Water Board Directors summer conference.
- i. Additional tax assessment and collection matters, including discuss water termination procedures for delinquent tax accounts and take appropriate action.
- j. Receive quarterly report from Revenue Management Services regarding Strategic Partnership Agreement and take appropriate action.
- k. Operation of District facilities, including:
  - i. billings, repairs and maintenance, customer correspondence, and message language on water bill;
  - ii. update on manhole and valve repairs; and
  - iii. hearing on termination of water and sewer service to delinquent customers and authorize termination of service.
- l. Engineering matters, including:
  - i. District projects, including:
    - aa. replacement of fences at District facilities;
  - ii. miscellaneous items, including:
    - aa. City of Richmond Wastewater Treatment Plant;
  - iii. developer items, including:
    - aa. Territory at Williams Way;
    - bb. 9er's Restaurant (6430 Sansbury);
  - iv. District trail system, including consider land ownership/conveyance matters and take appropriate action;
  - v. GIS system;
  - vi. deeds, easements, plats, consents to encroachment, requests for service, utility commitment letters, wastewater services contracts, and plan approvals; and
  - vii. annexation of land into District and/or out-of-District service requests, including authorize engineer to prepare feasibility study.
- m. District website and communication matters, consider proposals, and take appropriate action.

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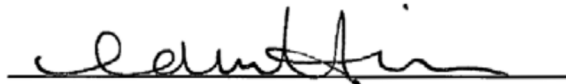
## AVISO DE ASAMBLEA

### DISTRITO DE SERVICIOS PÚBLICOS MUNICIPALES Nro. 116 DEL CONDADO DE FORT BEND

La Junta Directiva del Distrito de Servicios Públicos Municipales Nro. 116 del Condado de Fort Bend, llevará a cabo una asamblea ordinaria el martes 7 de mayo de 2024, a las 12:00 p.m., en las oficinas de Allen Boone Humphries Robinson LLP, ubicadas en 3200 Southwest Freeway, Suite 2400, en el salón Trinity, Houston, Texas\*, para discutir y de ser necesario actuar sobre los siguientes puntos:

3. b. Elección de Directores de 2024, incluyendo:
  - i. aprobar y distribuir Certificados de Elección; y
  - ii. aprobar Declaraciones Juradas, Fianzas y Juramentos al Cargo de los Directores.



  
Attorney for the District  
Abogado para el Distrito

*Fort Bend County Municipal Utility District No. 116 reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above, as authorized by the Texas Open Meetings Act, Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations Regarding Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations Regarding Security Matters), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session.*

**\*The Board will conduct an in-person meeting at its physical location. The Board is currently making available a telephone option for members of the public to listen to the meeting and to address the Board during the public comment agenda item. The telephone number is (888) 363-4734, Access Code: 2022815.**

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's attorney at (713) 860-6400 at least three business days prior to the meeting so that the appropriate arrangements can be made.